Equal Employment Opportunity in Ministry
Report on Search Process (AAEEO)

TO: Committee on Ministry, and Presbytery of New York City

FROM: _____
(Name of Church) (Address)

_____ _____
(PNC Chair) (Date)

TITLE OF POSITION: _____

DATA

	TOTAL	MALE	FEMALE
Number of PIFs we received			
Number of prospects we heard preach			
Number of prospects we interviewed			
Number of persons we offered the position			

RACIAL/ETHNIC Totals

African-American	Asian-American	Hispanic	White	Not Identified

Date this position was first advertised: _____

Name of the person called: _____

Check all that apply:

Racial/Ethnic: _____

Female: _____

Other: _____ Specify: _____

Comments on total employment process-recruitment, screening, interviews, employment, etc.:

SIGNED: _____ _____
(Chairperson of Pastor Nominating Committee) (Date)

(NOTE: This form should be filled out by the PNC Chairperson. Keep a copy for the committee's file and send one to the Committee on Ministry.)