

**Presbytery of New York City
Installed Pastoral Call Form**

The (Church's name) _____, being well satisfied with your qualifications for ministry and confident that we have been led to you by the Holy Spirit solemnly calls you, (name) _____ to undertake the office of _____, of this congregation, the start date shall be (date) _____.

That you may be free to devote (check one) full-time _____ part-time _____, for (# of hrs.) _____ to the ministry of the Word and Sacrament among us, we promise and obligate ourselves to provide you the following annually:

Cash Salary	\$ _____	
Housing & Utilities	\$ _____	
SUB-TOTAL for calculating Social Security Offset		\$ _____

Board of Pensions/Medical	\$ _____	
Social Security Offset	\$ _____	
Car Travel Allowance	\$ _____	
*Other Expense Allowances (total from details below)	\$ _____	
Study Leave Allowance	\$ _____	
Total Minister's Compensation		\$ _____ (Cash Salary + Housing & Utilities + BOP/Medical + SS Offset + Car Allowance + Other Expenses + Study Leave Allowance = Total Minister's Compensation)
Study Leave (2 weeks minimum) _____		
Vacation (1 month minimum) _____		

*Details (fill in as necessary)

1. _____	\$ _____	
2. _____	\$ _____	
3. _____	\$ _____	
4. _____	\$ _____	

Total other expense allowances \$ _____

APPROVALS:

The session approved this contract and its conditions on _____

Signed: (clerk of session) _____ Date: _____

I agree to accept the terms of this contract.

Signed: (pastor) _____ Date: _____